## BURT TOWNSHIP SCHOOL DISTRICT #2 GRAND MARAIS, MICHIGAN

FINANCIAL STATEMENTS
For the Year Ended June 30, 2007

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#### INDEPENDENT AUDITORS' REPORT

Board of Education Burt Township School District #2 Grand Marais, Michigan 49839

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Burt Township School District #2, Grand Marais, Michigan, as of and for the year ended June 30, 2007, which collectively comprise the Burt Township School District #2's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Burt Township School District #2's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Burt Township School District #2, as of June 30, 2007, and the respective changes in financial position, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2007, on our consideration of the Burt Township School District #2's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis and budgetary comparison information on pages 6 through 11 and 32, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Board of Education Burt Township School District #2 Grand Marais, Michigan 49839

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Burt Township School District #2's basic financial statements. The combining and individual fund financial statements are presented for the purpose of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Anderson, Tackman & Company, PLC
Certified Public Accountants

October 15, 2007

## Management's Discussion and Analysis (Unaudited)

Our discussion and analysis of Burt Township School District #2 financial performance provides an overview of the School District's financial activities for the year ended June 30, 2007. Please read it in conjunction with the financial statements, which begin on page 12.

#### FINANCIAL HIGHLIGHTS

- Net assets for Burt Township School District #2 as a whole were reported at \$2,013,326.
   Nets assets are comprised of 100% governmental activities.
- During the year, Burt Township School District #2 expenses were \$941,493, while revenues from all sources totaled \$997,840, resulting in an increase in net assets of \$56,347.
- The general fund reported an increase of \$22,104 before other financing sources (uses) and a total increase of \$3,534. This is \$64,333 more than the forecasted decrease of \$60,799. This was a result of revenues being \$10,819 higher than forecasted and expenses being \$48,090 lower than forecasted and transfers out being \$5,424 lower than forecasted.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Burt Township School District #2 financially as a whole. The *District-wide Financial Statements* Statement of Net Assets and the Statement of Activities (on pages 12 and 13) provide information about the activities the School District as a whole and present a longer-term view of those finances. The fund financial statements present the next level of detail and start on page 14. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. The fund financial statements also report the School District's operations in more detail than the district-wide statements by providing information about the School District's most significant fund – the General Fund, with all other funds presented in one column as nonmajor funds. The remaining statement, the statement of fiduciary net assets, presents financial information about activities for which the School District acts solely as an agent for the benefit of students and parents.

## Reporting the School District as a Whole - District-wide Financial Statements

Our analysis of the Burt Township School District #2 as a whole begins on page 7. One of the most important questions asked about the School District's finances is "As a whole, what is the School District's financial condition as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the School District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in them. The School District's net assets – the difference between assets and liabilities – is one way to measure the School District's financial health, or financial position. Over time, increases or decreases in the School District's net assets – as reported in the Statement of Activities – are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School District's operating results. However, the School District's goal is to provide services to our students, not to generate profits as private-sector companies do. One must consider other non-financial factors, such as the quality of education provided, the safety of the schools and the condition of the School District's capital assets, to assess the overall financial health of the School District.

The Statement of Net Assets and Statement of Activities report the governmental activities for the School District, which encompass all the School District's services, including instruction, supporting services, community services, athletics, and food services. Property taxes, unrestricted State Aid (foundation allowance revenue), and State and Federal grants finance most of these activities.

**Reporting the School District's Most Significant Funds** — *Fund Financial Statements* Our analysis of the School District's major funds begins on page 9. The fund financial statements begin on page 14 and provide detailed information on the most significant funds — not the School District as a whole. Some funds are required to be established by State law, and by bond covenants. However, the School District's Board has established other funds to help it control and manage money for particular purposes. The School District's two kinds of funds — *governmental* and *proprietary* — use the following accounting methods.

Governmental funds – All of the School District's services are reported in governmental funds which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can be readily converted into cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and Statement of Activities) and governmental funds in a reconciliation which follows the fund financial statements.

# The School District as Trustee – Reporting the School District's Fiduciary Responsibilities

The School District is the trustee, or fiduciary, for its student activity funds. All of the School District's fiduciary activities are reported in separate statements of fiduciary net assets. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

#### The School District as a Whole

Table 1 provides a summary of the School District's net assets as of June 30, 2007 and 2006:

Table 1
Net Assets

	Governmental	Governmental
	Activities - 2007	Activities - 2006
Current and other assets	\$ 358,735	\$ 345,2 <del>4</del> 3
Capital assets, net	1,738,892	85,709
Total Assets	2,097,627	430,952
Current liabilities	84,301	73,573
Long-term liabilities	-	_
Total Liabilities	84,301	73,573
Net Assets:		
Invested in capital assets, net of related debt	1,738,892	85,709
Restricted	-	••
Unrestricted	274,434	271,670
Total Net Assets	\$ 2,013,326	\$ 357,379

The School District's net assets were \$2,013,326 at June 30, 2007. Capital assets, net of related debt totaling \$1,738,892, compares the original cost, less depreciation of the School District's capital assets to long-term debt, including accreted interest on capital appreciation bonds, used to finance the acquisition of those assets. Most of the debt will be repaid from voter-approved property taxes collected as the debt service comes due. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the School District's ability to use those net assets for day-to-day operations. The remaining amount of net assets of \$274,434 was unrestricted.

The \$274,434 in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations. The operating results of the General Fund will have a significant impact on the change in unrestricted net assets from year to year.

The results of this year's operations for the School District as a whole are reported in the Statement of Activities (see Table 2), which shows the changes in net assets for fiscal years 2007 and 2006.

Table 2 Changes in Net Assets

Changes in Net Assets				
	Governmental	Governmental		
	Activities - 2007	Activities - 2006		
Revenues:				
Program revenues:				
Charges for services	\$ 7,360	\$ 8,083		
Operating grants and contributions	89,413	90,838		
General revenues:				
Property taxes	443,899	384,358		
State sources not restricted to specific program	404,026	429,857		
Investment earnings	14,978	12,289		
Miscellaneous	38,164	25,647		
Total Revenues	997,840	951,072		
Program Expenses:				
Instruction	534,238	534,117		
Supporting services	335,597	345,990		
Other governmental units	-	1,196		
Community services	366	-		
Food service activities	34,953	37,957		
Athletic activities	14,714	19,324		
Other	2,609	27,970		
Depreciation – unallocated	19,016	15,130		
Total Expenses	941,493	981,684		
Increase (decrease) in net assets	56,347	(30,612)		
Net assets, beginning (as restated)	1,956,979	387,991		
Net Assets, Ending	\$ 2,013,326	\$ 357,379		

As reported in the Statement of Activities, the cost of all of our governmental activities this year was \$941,493. Certain activities were partially funded from those who benefited from the programs, \$7,360, or by other governments and organizations that subsidized certain programs with grants and categoricals, \$89,413. We paid for the remaining "public benefit" portion of our governmental activities with \$443,899 in taxes, \$404,026 in State Foundation Allowance, and with our other revenues, such as interest and general entitlements.

The School District experienced an increase in net assets for the year of \$56,347. The key change in the net assets was the result of capital outlay expenditures.

Table 3 presents the cost of each of the School District's largest activities as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that each function placed on the School District's operation.

# Table 3 Governmental Activities

		Total Cost of Services	Net Cost of Services
Instruction		\$ 534,238	\$ 471,818
Supporting services		335,597	332,341
Food service activities		34,953	7,937
	Totals	\$ 907,788	\$ 812,096

The net cost shows the financial burden that was placed on the State and the School District's taxpayers by each of these functions. Since property taxes for operations and unrestricted State aid constitute the vast majority of the School District's operating revenue sources, the Board of Education and Administration must annually evaluate the needs of the School District and balance those needs with State-prescribed available financial resources.

#### **The School District's Funds**

As noted earlier, the School District uses funds to help it control and manage money for particular purposes. Looking at funds helps the reader consider whether the School District is being accountable for the resources taxpayers and others provide to it and may provide more insight into the School District's overall financial health.

As the School District completed the year, its governmental funds (as presented in the balance sheet on page 14) reported a combined fund balance of \$274,434, an increase of \$2,764 from the beginning of the year. The change in the combined fund balance was a result of capital outlay expenditures.

#### **General Fund Budgetary Highlights**

Over the course of the year, the School District's Board revises its budget as it attempts to deal with changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the School District's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

#### **BUDGETED REVENUES:**

General Fund Revenues changed from Original to Final Budget during the year as follows:

			Budget Variance		
	Original	Final			
	Budget	<u>Budget</u>	Amount	<u>Percent</u>	
Total	<u>\$ 851,579</u>	<u>\$ 955,924</u>	<u>\$ 104,345</u>	<u>12.3%</u>	

Burt Township School's final budgeted revenues differed from the original budget as follows:

• By \$104,345 or 12.3%

The significant increase in the budgeted revenue can be attributed partially to grants (\$51,397). Grants are recognized on Burt Township School District #2's financial statements once the District receives formal notice of award and approval from the state. Hence, no grants were awarded at the time of the original budget whereas all grants were awarded and approved by the time of the final budget. Also, the final budgets include grant revenues that will be utilized in the next fiscal year. The District budgeted the entire grant awarded by the grantors, even if the grants were to be eligible for carryover in the next fiscal year. Other contributing factors were increases in Property Taxes (\$26,791) and Special Education Revenue via Marquette-Alger RESA (\$22,077), which were adjusted based on information that came available over the course of the year.

#### **BUDGETED EXPENDITURES**

General Fund Expenditures changed from the Original to Final budget during the year as follows:

			Budget V	/ariance
	Original	Final		
	Budget	Budget	Amount	<u>Percent</u>
Total	<u>\$ 930,050</u>	\$ 992,729	<u>\$ 62,679</u>	<u>6.7%</u>

Burt Township School's final budgeted expenditures differed from the original budget as follows:

• By \$62,679 or 6.7%

The significant increase in the budgeted expenditures can be attributed mainly to the overhaul of the school system building's heating system (\$69,000).

#### **ACTUAL REVENUES:**

The General Fund Actual Revenues differed from the Final Budget as follows:

			Variance		
		Final			
	Actual	Budget	Amount	<u>Percent</u>	
Total	<u>\$ 966,743</u>	<u>\$ 955,924</u>	<u>\$ 10,819</u>	<u>1.1%</u>	

Burt Township School's final budgeted revenues differed from the actual revenues as follows:

• By \$10,819 or 1.1% more than the final budget.

The significant variance in revenue can be attributed mainly to Special Education revenue via Marquette-Alger RESA (\$22,077). Less special education services were used during the school year from Marquette-Alger RESA than estimated, which resulted in a larger distribution of special education revenue. Another contributing factor is that the District budgets the entire grant awarded by the grantors, even if the grants were to be eligible for carryover in the next fiscal year. This year Burt Township School District #2 has \$7,717 of federal grants that were budgeted that will be carried over into 2007-08.

#### **ACTUAL EXPENDITURES**

General Fund Actual Expenditures differed from the Final budget as follows:

			<u>Variance</u>		
		Final			
	Actual	Budget	Amount	Percent	
Total	<u>\$ 944,639</u>	<u>\$ 992,729</u>	<u>\$ 48,090</u>	<u>4.8%</u>	

## Management's Discussion and Analysis (Unaudited) (Continued)

Burt Township School's final budgeted expenditures differed from the actual expenditures as follows:

By \$48,090 or 4.8% less than the final budget.

The significant variance in expenditures can be attributed partially to grants (\$7,717). Grants are recognized on Burt Township School District #2's financial statements once the District receives formal notice of award and approval from the state. Hence, no grants were awarded at the time of the original budget whereas all grants were awarded and approved by the time of the final budget. Also, the final budgets include grant revenues that will be utilized in the

next fiscal year. The District budgeted the entire grant awarded by the grantors, even if the grants were to be eligible for carryover in the next fiscal year. Another contributing factor is the that budgets tend to be conservative. Since the District must approve its budgets before incurring expenses, the District tends to budget more in expenses than expected in case unplanned expenditures occur.

#### **Capital Asset and Debt Administration**

#### Capital Assets

At June 30, 2007 and 2006, the School District had \$1,738,892 and \$85,709, respectively, invested in a variety of capital assets including land, buildings, and buses. (See table 4 below)

Table 4
Capital Assets at Year-End
(Net of Depreciation)

		Governmental Activities – 2007	Governmental Activities – 2006
Land		\$ 1,599,600	\$ -
Land Improvements		5,827	ş mm
Buildings		, 	**
Building Improvements		87,482	25,512
Equipment		45,983	60,197
	Totals	\$ 1,738,892	\$ 85,709

Over ninety percent of the 2006-2007 fiscal year capital outlay of \$72,599 was for heating system upgrades on the building. Please refer to NOTE O in the notes to the financial statements for the change in reported capital assets between June 30, 2007 and 2006.

#### Debt

There were no new additions to debt this year. At the end of this year, the School District had no bonds outstanding.

#### **Economic Factors and Next Year's Budgets**

Our elected officials and administration consider many factors when setting the School District's fiscal year 2008 budget. One of the most important factors affecting the budget is the collection of local property taxes. Local property taxes account for approximately 46 percent of our revenue.

The collection of revenues by the State can also affect the School District's general operation budget. School districts throughout the state must adjust their budgets if the State decreases the per pupil foundation grant or categorical funding during its fiscal year. While we are optimistic about the 2007-08 school year, the state of the economy on a state and national level will be reflected in our budget.

#### **Contacting the School District's Financial Management**

This financial report is designated to provide the School District's citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Burt Township School District #2, P.O. Box 338, Grand Marais, MI 49839

## Burt Township School District #2 Statement of Net Assets June 30, 2007

		vernmental Activities
ASSETS:	<u></u>	
Current assets:		
Cash and cash equivalents	\$	218,702
Receivables:		
Accounts		44.604
Taxes		44,621 86,633
Due from other governmental units  Due from other funds		2,321
Inventories		2,321 892
Prepaid expenses		5,566
Frepaid expenses		
TOTAL CURRENT ASSETS		358,735
Non-current assets:		
Capital assets		4,812,337
Less accumulated depreciation		(3,073,445)
·	4.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	
TOTAL NON-CURRENT ASSETS		1,738,892
TOTAL ASSETS		2,097,627
LIABILITIES: Current liabilities:		
Accounts payable		7,932
Accrued liabilities		69,970
Due to other governmental units		3,585
Due to other funds		2,321
Deferred revenue		493
Current portion of long term debt obligations		-
TOTAL CURRENT LIABILITIES		84,301
Non-current liabilities: Non-current portion of employee benefit obligations Non-current portion of long term debt obligations		-
TOTAL NON-CURRENT LIABILITIES		-
TOTAL LIABILITIES		84,301
NET ASSETS: Invested in capital assets net of related debt Restricted: Debt Service		1,738,892
Unrestricted		274,434
TOTAL NET ASSETS	\$	2,013,326

The accompanying notes are an integral part of these financial statements.

#### Statement of Activities

#### For the Year Ended June 30, 2007

		Program Revenue									
Function / Programs				Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions		Net (Expense) Revenue and Changes in Net Assets	
Governmental Activities:											
Instruction	\$	534,238	\$	_	\$	62,420	\$	-	\$	(471,818)	
Supporting services		335,597		_		3,256				(332,341)	
Community services		366		-		~		-		(366)	
Food service activities		34,953		3,279		23,737		-		(7,937)	
Athletic activities		14,714		4,081				•		(10,633)	
Other		2,609		-		-		-		(2,609)	
Depreciation - unallocated		19,016		-		*		-		(19,016)	
TOTAL GOVERNMENTAL ACTIVITIES	\$	941,493	\$	7,360	\$	89,413	\$	-		(844,720)	
	Gene Tax	eral revenues:									
		roperty taxes,	levied for	general purpo	ses					443,899	
		deral and State				rposes				404,026	
		erest and inves			,	•				14,978	
	Mis	cellaneous		•						38,164	
						TOTAL GE	ENERAL RE	EVENUES		901,067	
						CHANG	GES IN NET	ASSETS		56,347	
	Net A	ssets , July 1	(As Resta	ated)						1,956,979	
						NE	T ASSETS,	JUNE 30	\$	2,013,326	

#### **Governmental Funds**

#### **Balance Sheet**

June 30, 2007

	(	General Fund	Gove	n-Major rnmental <sup>-</sup> unds		Total
ASSETS:	***************************************	***************************************	***************************************			
Cash and cash equivalents Accounts receivable	\$	218,165	\$	537	\$	218,702
Taxes Receivable		44,621		-		44,621
Due from other governmental units		86,274		359		86,633
Due from other funds		2,321		_		2,321
Money on Deposit		· <u>-</u>		1,000		1,000
Inventories		-		892		892
Prepaid expenses		4,566		-		4,566
TOTAL ASSETS	\$	355,947	\$	2,788	\$	358,735
LIABILITIES AND FUND BALANCES:						
LIABILITIES:						
Accounts payable	\$	7,903	\$	29	\$	7,932
Accrued liabilities		69,970				69,970
Due to other fund		<b></b>		2,321		2,321
Due to other Gov't Units		3,585		_		3,585
Deferred revenue		493				493
TOTAL LIABILITIES		81,951	-	2,350		84,301
FUND BALANCES:						
Reserved for:						
School service activities		+		-		-
Capital projects		-		438		438
Unreserved:						
Undesignated		273,996			<del></del>	273,996
TOTAL FUND BALANCES		273,996		438		274,434
TOTAL LIABILITIES AND						
FUND BALANCES	\$	355,947	\$	2,788	\$	358,735

The accompanying notes are an integral part of these financial statements.

#### **Governmental Funds**

#### Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets

June 30, 2007

Total Fund Balances for Governmental Funds	\$ 274,434
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.  Cost of capital assets Accumulated depreciation  4,812,337 (3,073,445)	1,738,892
Long-term liabilities are not due and payable in the current period and are not reported in the funds. Long-term liabilities at year-end consist of:  Bonds payable - current  Bonds payable - long term  Employee benefits payable  -	-
NET ASSETS OF GOVERNMENTAL ACTIVITIES	\$ 2,013,326

#### **Governmental Funds**

## Statement of Revenues, Expenditures and Changes in Fund Balance

## For the Year Ended June 30, 2007

	General	Non-Major Governmental	
	Fund	Funds	Total
REVENUES:		- Ulius	IOtal
Local sources	500,297	7,360	507,657
State sources	422,766	1,974	424,740
Federal sources	43,680	21,763	65,443
TOTAL REVENUES	966,743	31,097	997,840
EXPENDITURES:			
Current:			
Instruction	534,238	**	534,238
Supporting services	334,827	770	335,597
Community services	366	-	366
Food service activities	<b></b>	34,953	34,953
Athletic activities		14,714	14,714
Facilities acquisition	72,599	-	72,599
Other TOTAL EXPENDITURES	2,609 944,639	FO 427	2,609
TOTAL EXPENDITURES	944,039	50,437	995,076
<b>EXCESS OF REVENUES OVER</b>			
(UNDER) EXPENDITURES	22,104	(19,340)	2,764
OTHER ENAMONIC COMPAGE (1970)			
OTHER FINANCING SOURCES (USES): Operating transfers in (out)	(10 570)	10 570	
TOTAL OTHER FINANCING SOURCES (USES)	(18,570) (18,570)	18,570 18,570	
TOTAL OTTLER THARONTO GOORGES (BSLS)	(10,070)	10,010	<del></del>
NET CHANGE IN FUND BALANCES	3,534	(770)	2,764
Fund Balance, July 1	270,462	1,208	271,670
FUND BALANCE, JUNE 30	\$ 273,996	\$ 438	\$ 274,434

#### **Governmental Funds**

# Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities

#### For the Year Ended June 30, 2007

Net Change in Fund Balances - Total Governmental Funds	\$	2,764
Amounts reported for governmental activities in the statement of activities are different because:		
· · · · · · · · · · · · · · · · · · ·	,016) ,599_	53,583
Proceeds from debt issues are an other financing source in the funds, but a debt issue increases long-term liabilities in the statement of net assets.		-
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.		-
Some expense reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.  Change in sick and vacation leave - (support services)		
Change in sick and vacation leave- (instruction)		-
Change in Net Assets of Governmental Activities		56,347

## Fiduciary Funds

## **Statement of Fiduciary Net Assets**

## June 30, 2007

		Private- Purpose Trust
ASSETS: Cash and equivalents	\$	22,316
TOTAL ASSETS	•	22,316
NET ASSETS: Reserved for scholarships	Approximation in the second	22,316
TOTAL NET ASSETS	\$	22,316

## Fiduciary Funds

## Statement of Changes in Fiduciary Net Assets

## For the Year Ended June 30, 2007

		Private- Purpose Trust	
ADDITIONS:			
Interest		\$	965
	TOTAL ADDITIONS		965
<b>DEDUCTIONS:</b> Scholarships awarded		***************************************	
	TOTAL DEDUCTIONS		
	CHANGE IN NET ASSETS		965
Net assets, July 1			21,351
	NET ASSETS, JUNE 30	\$	22,316

#### BURT TOWNSHIP SCHOOL DISTRICT #2

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2007

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Burt Township School District #2 conform to accounting principles generally accepted in the United States of America as applicable to school districts. The following is a summary of the more significant policies:

#### Reporting Entity

In evaluating how to define the School District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic but not the only criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the School District and/or its constituents, or whether the activity is conducted within the geographic boundaries of the School District and is generally available to its constituents. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financial relationships, regardless of whether the School District is able to exercise oversight responsibilities.

Based upon the application of these criteria, the financial statements of the Burt Township School District #2 contain all the funds and account groups controlled by the District's Board of Education as no other entity meets the criteria to be considered a component unit of the School District nor is the School District a component unit of another entity.

#### **BASIS OF PRESENTATION**

#### District-Wide Financial Statements:

The Statement of Net Assets and Statement of Activities display information about the School District as a whole. They include all funds of the School District except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through State sources, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. All of the School District's district-wide activities are considered to be governmental activities.

#### Fund Financial Statements:

The accounts of the School District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into two major categories: governmental and proprietary categories. An emphasis is placed on major funds within the governmental and proprietary categories. The General Fund is always considered a major fund and the remaining funds of the School District are considered major if it meets the following criteria:

- a. Total assets, liabilities, revenues or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The School District reports the General Fund as its only major governmental fund in accordance with the above criteria. The funds of the School District are described below:

#### Governmental Funds

**General Fund** — The General Fund is the main operating fund and accordingly, it is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** — The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including major capital projects), such as the School Service and Athletics Funds.

**Capital Projects Fund** — Capital Projects Funds are used to record bond proceeds or other revenue to be used for the acquisition or construction of major capital facilities or other capital assets, including equipment.

#### Fiduciary Funds

**Private Purpose Trust Fund** – The Private Purpose Trust Fund is used to account for the granting of scholarships and awards to qualified students.

#### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### **Measurement Focus**

On the district-wide Statement of Net Assets and the Statement of Activities, governmental activities are presented using the economic resource measurement focus as defined in item (b) below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable resources at the end of the period.

## **Basis of Accounting**

In the district-wide Statement of Net Assets and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Also, the proprietary fund financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. Expenditures, including capital outlay, are recorded when the related liability is incurred, except for principal and interest on general long-term debt and accrued compensated absences, which are reported when due.

Cash and Equivalents

The School District cash and cash equivalents as reported in the Statement of Net Assets are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with maturities of three months or less.

#### **Investments**

Investments are carried at market value.

#### Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

#### Due From and To Other Funds

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

#### Inventory

Inventories are stated at cost, on a first-in, first-out basis, which approximates market value. Inventory recorded in the General Fund consists of centrally warehoused teaching and operating supplies for the School District. The School Lunch Fund consists of food and paper goods. For other funds, expenditures are recorded at the time of use.

#### Capital Assets

Capital assets, which include land, buildings, equipment, and vehicles, are reported in the applicable governmental activities column in the district-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and any assets susceptible to theft. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair value on the date donated. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized. The School District does not have infrastructure-type assets.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and additions20-50 yearsBuses and other vehicles5-10 yearsFurniture and other equipment5-20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

#### Long-Term Debt

In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Assets.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as expenditures.

## **Compensated Absences**

The School District' policies regarding compensated absences permits employees to accumulate earned but unused vacation and sick leave. The liability for these compensated absences is recorded as long-term debt in the district-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources.

#### **Deferred Revenues**

In the district-wide statements, deferred revenue is recognized when cash, receivables or other assets are received prior to their being earned. In the governmental fund statements, deferred revenue is recognized when revenue is unearned or unavailable. The School District has reported deferred revenue of \$493 in the General Fund for grant funding that has been received but is unearned and delinquent property taxes receivable.

# Equity Classification District-Wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in Capital Assets, Net of Related Debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- Restricted Net Assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors or laws or regulations of other governments; or (2) law through constitutional provisions of enabling legislation.
- c. Unrestricted Net Assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated, if appropriate.

#### Revenues

#### District-Wide Statements

In the district-wide Statement of Activities, revenues are segregated by activity (governmental or business-type), and are classified as either a program revenue or a general revenue. Program revenues include charges to customers or applicants for goods or services, operating grants and contributions and capital grants and contributions. General revenues include all revenues, which do not meet the criteria of program revenues and include revenues such as State funding and interest earnings.

#### Fund Statements

In the governmental fund statements, revenues are reported by source, such as federal sources, state sources and charges for services. Revenues consist of general purpose revenues and restricted revenues. General purpose revenues are available to fund any activity reported in that fund, while restricted revenues are available for a specific purpose or activity and the restrictions are typically required by law or a grantor agency. When both general purpose and restricted revenues are available for use, it is the School District's policy to use the restricted resources first.

#### **Property Taxes**

Property taxes are levied on December 1, on behalf of the District by various taxing units and are payable without penalty by February 14. The District recognizes property tax revenue when levied to the extent they result in current receivables (collected within sixty days of the end of the fiscal year). Property taxes that are not collected within sixty days of the end of the fiscal year are recognized as revenue when collected.

#### Expenses/Expenditures

#### District-Wide Statements

In the district-wide Statement of Activities, expenses are segregated by activity (governmental or business-type), and are classified by function.

#### Fund Statements

In the governmental fund financial statements, expenditures are classified by character such as current operations, debt service and capital outlay.

#### Interfund Activity

As a general rule, the effect of interfund activity has been eliminated from the district-wide statements. Exceptions to this rule are (1) activities between funds reported as governmental activities and funds reported as business-type activities; and (2) activities between funds that are reported in different functional categories in either the governmental or business-type activities column. Elimination of these activities would distort the direct cost and program revenues for the functions concerned.

In the fund financial statements, transfers represent flows of assets between funds without equivalent flows of assets in return or a requirement for repayment.

Interfund receivables and payables have been eliminated from the Statement of Net Assets.

## **Budgets and Budgetary Accounting**

The School District follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. The Superintendent submits to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to July 1, the budget is approved by the Board of Education.
- d. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended by the Board of Education.
- e. All annual appropriations lapse at fiscal year end.

#### Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **NOTE B – DEPOSITS AND INVESTMENTS:**

The following is a reconciliation of cash and investments for both the unrestricted and restricted assets for the primary government and fiduciary funds from the Statement of Net Assets.

	Primary	Fiduciary	
	Government	Funds	Total
Cash and equivalents	\$ 218,702	\$ 22,316	\$ 241,018
Investments		-	-
TOTALS	\$ 218,702	\$ 22,316	\$ 241,018

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State law does not require and the District does not have a deposit policy for custodial credit risk. The carrying amounts of the District's deposits with financial institutions were \$241,018 and the bank balance was \$247,158. The bank balance is categorized as follows:

\$101,618
145,540
\$247,158

## NOTE C - DUE FROM OTHER GOVERNMENTAL UNITS:

Amounts due from other governmental units consist of \$34,754 due from the State of Michigan for State Aid and \$51,879 due from other governmental units for the operation of special programs and grant projects.

## NOTE D - FUND MODIFICATIONS (TRANSFER TO/FROM OTHER FUNDS):

The Burt Township School District #2, Grand Marais, Michigan reports interfund balances between many of its funds. Some of the balances are considered immaterial and are aggregated into a single column or row. The total of all balances agrees with the sum of interfund balances presented in the statements of net assets/balance sheet for governmental funds, and fiduciary funds. Interfund transactions resulting in interfund receivables and payables are as follows:

			Due From Other F	unds
		Athletic Fund	Lunch Fund	Total Due From Other Funds
Other	General Fund	\$ 999	\$ 1,322	\$ 2,321
Due To Other Funds	Total Due To Other funds	\$ 999	\$ 1,322	\$ 2,321

All balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. See table below.

		Transfer Out	To Other Funds
		General Fund	Total Transfers In
_⊑ to	Athletic Fund	\$ 10,633	\$ 10,633
Transfer In From Other Funds	Lunch Fund	7,937	7,937
FE	Total Transfers Out	\$ 18,570	\$ 18,570

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) moves receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### **NOTE E - CAPITAL ASSETS:**

Capital asset activity of the School District's governmental activities was as follows:

Conital assets wat being dayweighted.	Balance June 30, 2006	Additions	Deductions	Balance June 30, 2007
Capital assets not being depreciated: Land	\$ 1,599,600	\$ -	\$ ~	\$ 1,599,600
Subtotal		н		1,599,600
Capital assets not being depreciated:				
Land Improvements	-	5,976	**	5,976
Buildings	3,000,000	*	***	3,000,000
Building Improvements	26,428	66,623	***	93,051
Equipment	113,710		**	113,710
Subtotal	3,140,138	72,599		3,212,737
Less accumulated depreciation:				
Land Improvements	<b>.</b>	(149)	**	(149)
Buildings	(3,000,000)			(3,000,000)
Building Improvements	(916)	(4,653)	-	(5,569)
Equipment	(53,513)	(14,214)		(67,727)
Total Accumulated Depreciation	(3,054,429)	(19,016)		(3,073,445)
CAPITAL ASSETS, NET	\$ 1,685,309	\$ 53,583	\$ <u>-</u>	\$ 1,738,892

Depreciation expense was charged to governmental activities as follows:

Governmental Activities	
Unallocated	\$ 19,016
Total Governmental Activities Depreciation Expense	\$ 19,016

# NOTE F – FOUNDATION REVENUE AND CONTINGENCY RECEIVABLE AND PAYABLE:

For the fiscal year ended June 30, 1995, the State of Michigan adopted a foundation grant approach, which provides for a specific annual amount of revenue per student based on a state wide formula. In previous years, the state utilized a district power equalizing approach. The foundation is funded from state and local sources. Revenue from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school districts based on information supplied by the districts. For the year ended June 30, 2007, the foundation allowance was based on the average of pupil membership counts taken in February and October of 2006.

The state portion of the foundation is provided primarily by a state education property tax millage of 6 mills and an allocated portion of state sales and other taxes. The local portion of the foundation is funded primarily by non-homestead property taxes which may be levied at a rate of up to 18 mills. The state revenue is recognized during the foundation period (currently the fiscal year) and is funded through 11 payments from October 2006 – August 2007.

The School District also receives revenue from the State to administer certain categorical education programs. State rules require that revenue earmarked for these programs be expended for its specific purpose. Categorical funds received which are not expended by the close of the fiscal year are recorded as deferred revenue.

#### NOTE G - EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PLAN:

Substantially all of the District's employees are eligible to participate in the statewide Michigan Public School Employees' Retirement System (MPSERS), a multiple-employer, cost-sharing public employee retirement system. Effective January 1, 1987, Act 91 of the Public Acts of 1985 established a voluntary contribution to the Member Investment plan (MIP). Employees first hired before January 1, 1990, made a one-time irrevocable election to contribute to the tax deferred MIP. Employees first hired on or after January 1, 1990 will automatically be included in MIP.

Members in MIP may retire at any age after attaining thirty years of creditable service or at age sixty while still working with a minimum total of five years of creditable service and with credited service in each of the five school fiscal years immediately preceding the retirement allowance effective date. The retirement allowance is calculated using a formula of 1.5% of the average of the highest total earnings during a period of thirty-six consecutive calendar months (three years) multiplied by total years to the nearest tenth of a year of credited service.

Employees who did not elect the MIP option fall under the MPSERS Basic Plan and may retire after attaining age sixty with ten or more years of credited service; or with thirty or more years of credited service; or attaining age fifty-five while still working at least fifteen but fewer than thirty years of credited service in each of the five school fiscal years immediately preceding the retirement allowance effective date.

The retirement allowance is computed using a formula of 1.5% of the average of the highest total earnings during a period of sixty consecutive months (five years) multiplied by the total years to the nearest tenth of a year of credited service. The MPSERS also provides death, disability, health, medical, dental, vision and hearing insurance coverage. Benefits are established by state statute.

The District was required by state statute to contribute 16.34% of covered compensation to the Plan through September 30, 2006 and 17.74% of covered compensation for the remainder of the year. The total amount contributed to the Plan for the year ended June 30, 2007 was \$93,004 which consisted of \$77,721 from the District and \$15,283 from employees electing the MIP option. These represent approximately 17% and 3% of covered payroll, respectively. The School District's contribution to MPSERS for 2006 was \$85,674 and for 2005 was \$66,664.

Payroll paid to employees covered by the System for the year ended June 30, 2007 was approximately \$446,528. The District's total payroll was approximately \$464,430.

#### Other Post-Employment Benefits

In addition to pension benefits, MPSERS provides comprehensive group medical, hearing, dental and vision coverage for retirees and beneficiaries. A significant portion of the premium is paid by MPSERS with the balance deducted from the monthly pension of the retiree. The portion provided by MPSERS is factored into the pension contribution rate.

The District is not responsible for the payment of retirement benefits which is the responsibility of the State of Michigan. MPSERS' issues a publicly available financial report that includes financial statements and required supplementary information for the system. More information may be obtained by writing MPSERS at MPSERS, P.O. Box 30673, Lansing, Michigan 48909-8173.

#### **NOTE H - CONTINGENT LIABILITIES:**

#### **Grant Assistance**

The School District has received significant assistance from federal and state agencies in the form of various grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreement and is subject to audit by the grantor agency. Any disallowed claims resulting from such audits could become a liability of the applicable fund of the School District.

#### Risk Management

The District is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District manages these risks by purchasing commercial insurance and/or by participating in public entity risk pools.

The District pays annual premiums to the risk pool for its general insurance coverage. The agreement provides that the pool will be self-sustaining through member premiums and will reinsure through commercial companies. The District is unable to provide an estimate of the amounts of additional assessments, if any, which are required to make the pool self-sustaining; however, they believe any amount would be insignificant. The District's general liability coverage is \$25,000 per occurrence and \$1,000,000 in the aggregate.

The District estimates that the amount of actual or potential claims, if any, against the District as of June 30, 2007, not covered by insurance are not material to the general purpose financial statement. Therefore, no provision for estimated claims is recognized.

#### **NOTE I – ECONOMIC DEPENDENCY:**

The School District receives approximately 49 percent of its revenues through State and Federal sources to be used for providing elementary and secondary education to the students of Burt Township School District #2.

#### **NOTE J - PRIVATE PURPOSE TRUST:**

Three funds are considered to be the property of the various groups and not the District. The George Spaulding Library Fund corpus is to be retained, with the income restricted to library use. The Dr. J.R. Boland Scholarship Fund and the James and Robin Henderson Scholarship Fund corpus are to be retained with the income awarded as a scholarship to a worthy student.

#### **NOTE K - PROPERTY TAX:**

The taxable value of real and personal property, which represents approximately 50% of the estimated current value, located in the District for the 2006 tax year, totaled \$32,505,364 (consisting of \$9,071,451 for Homestead and \$23,433,913 for Non-Homestead). The tax levy for the year was based on a rate of 18 mills on the non-homestead property (one mill is equal to \$1.00 per \$1,000 of taxable value) and is remitted to the District's general fund by the taxing unit.

#### **NOTE L – ACCRUED LIABILITIES:**

A summary of accrued liabilities at June 30, 2007 is as follows:

		Governmental Activities
Accrued wages MESSA payable		\$ 49,896 7.942
Accrued fringes Accrued interest		12,132
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	TOTAL	\$ 69,970

## NOTE M - RESERVED AND DESIGNATED FUND EQUITY:

The School District reserves fund equities for the following funds:

<u>Capital Projects Fund</u> – The resources of the Capital Projects Fund have been accumulated for the specific purpose of acquiring fixed assets. The fund equity is reserved for this purpose.

#### **NOTE N - NONMONETARY TRANSACTIONS:**

The School District receives USDA donated food commodities for use in its food service program which are accounted for in the School Lunch Fund. The commodities are accounted for on the modified accrual basis and the related revenues and expenditures are recognized as commodities utilized. The School District recognized \$3,195 during fiscal year 2006-07 in revenues and expenditures for USDA commodities.

#### **NOTE O – SINGLE AUDIT:**

The District's audited financial statements report a total of \$65,443 in federal expenditures. As this amount is less than the single audit threshold of \$500,000, the District is therefore not required to have an audit in accordance with OMB Circular A-133 for the fiscal year ended June 30, 2007.

#### **NOTE P – RESTATEMENT OF NET ASSETS:**

The amount reported as net assets for the year ended June 30, 2006 has been restated. The restatement was to increase the amount previously reported by \$1,599,600 which represents fixed asset additions that were not recognized in prior periods.

REQUIRED SUPPLEMENTAL INFORMATION

#### General Fund

#### **Budgetary Comparison Schedule**

#### For the Year Ended June 30, 2007

				Actual	Variances Positive (Negative)		
		Budgete	d Amounts	(GAAP	Original Budget	Final Budget	
		Original	Final	Basis)	to Final Budget	to Actual	
REVENUES:							
Local sources State sources Federal sources		\$ 430,144 421,435	\$ 483,396 421,131 51,397	\$ 500,297 422,766 43,680	\$ 53,252 (304) 51,397	\$ 16,901 1,635 (7,717)	
			<u></u>		***************************************		
	TOTAL REVENUES	851,579	955,924	966,743	104,345	10,819	
EXPENDITURES: Instruction: Basic programs		499,888	488,005	470,729	11,883	17,276	
Added needs		53,665	66,984	63,509	(13,319)	3,475	
, 10000 110000	Total Instruction	553,553	554,989	534,238	(1,436)	20,751	
			401,000	001,200	(1,-100)	20,101	
Supporting Services:							
Pupil services		39,489	23,315	20,468	16,174	2,847	
Instructional staff		1,200	9,607	8,589	(8,407)	1,018	
General administration	1	123,100	119,562	116,857	3,538	2,705	
Business support		15,229	19,840	19,648	(4,611)	192	
Operation and mainter	nance	135,610	122,116	115,777	13,494	6,339	
Pupil transportation		45,924	51,997	46,416	(6,073)	5,581	
Central support		15,282	12,557	7,072	2,725	5,485	
	Total Supporting Services	375,834	358,994	334,827	16,840	24,167	
Community Services: Community Activities	Total Community Services		700 700	366 366	(700) (700)	334	
	Total Community Services	<del></del>	700	300	(700)	334	
Facilities Acquisition: Capital Outlay	Total Facilities Acquisition		75,046 75,046	72,599 72,599	<u>(75,046)</u> (75,046)	2,447 2,447	
			***************************************			**************************************	
Other:							
Other expenses		663	3,000	2,609	(2,337)	391	
	Total Other	663	3,000	2,609	(2,337)	391	
	TOTAL EXPENDITURES	930,050	992,729	944,639	(62,679)	48,090	
EXC	CESS OF REVENUES OVER (UNDER) EXPENDITURES	(78,471)	(36,805)	22,104	41,666	58,909	
OTHER FINANCING SOURGE Operating transfers out		(29,868)	(23,994)	(18,570)	5,874	5,424	
TOTAL OTHER FINANC	ING SOURCES (USES)	(29,868)	(23,994)	(18,570)	5,874	5,424	
NET C	HANGE IN FUND BALANCE	(108,339)	(60,799)	3,534	47,540	64,333	
Fund Balance, July 1		270,462	270,462	270,462			
	FUND BALANCE, JUNE 30	\$ 162,123	\$ 209,663	\$ 273,996	\$ 47,540	\$ 64,333	

# OTHER SUPPLEMENTAL INFORMATION

## Non-Major Governmental Funds

## **Combining Balance Sheet**

## June 30, 2007

ASSETS:	Special Revenue Funds		Capital Projects Fund		Total	
Cash and cash equivalents Accounts receivable Money on Deposit Due from other governmental units Inventory	\$	99 1,000 359 892	\$ \$	438 - - -	\$	537 - 1,000 359 892
TOTAL ASSETS	\$	2,350	\$	438	\$	2,788
LIABILITIES AND FUND BALANCES:						
LIABILITIES:						
Accounts payable Accrued liabilities Due to other funds	\$	29 - 2,321	\$	- - -	\$	29 - 2,321
TOTAL LIABILITIES		2,350				2,350
FUND BALANCES:						
Reserved for school service activities Reserved for capital outlay	***************************************	-	shinks when	438		438
TOTAL FUND BALANCES		-		438		438
TOTAL LIABILITIES AND FUND BALANCES	\$	2,350	\$	438	\$	2,788

## Non-Major Governmental Funds

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balance

## For the Year Ended June 30, 2007

	Special Revenue Funds		Capital Projects Fund		Total	
REVENUES:		W. J. G.		1 GETO	,	1000
Athletic activities School lunch activities State aid Federal sources	\$	4,081 3,279 1,974 21,763	\$	- - -	\$	4,081 3,279 1,974 21,763
TOTAL REVENUES		31,097		**		31,097
EXPENDITURES:						
Supporting services School lunch activities Athletic activities Capital Outlay		34,953 14,714		770	•	770 34,953 14,714
TOTAL EXPENDITURES		49,667	4	770		50,437
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(18,570)		(770)		(19,340)
OTHER FINANCING SOURCES (USES):						
Operating transfers in		18,570		**		18,570
TOTAL OTHER FINANCING SOURCES (USES)		18,570		=		18,570
NET CHANGE IN FUND BALANCE		<b></b>		(770)		(770)
Fund Balance, July 1		_		1,208	<u></u>	1,208
FUND BALANCE, JUNE 30	\$	<b>a</b>	\$	438	\$	438

## Non-Major Special Revenue Funds

## **Combining Balance Sheet**

## June 30, 2007

	School Lunch Fund		Athletic Fund		Total	
ASSETS:						
Cash and cash equivalents Accounts Receivable Money on Deposit Due from other governmental units Inventory	\$	99 - - 359 892	\$	1,000 - -	\$	99 1,000 359 892
TOTAL ASSETS	\$	1,350	\$	1,000	\$	2,350
LIABILITIES AND FUND BALANCES:						
LIABILITIES:						
Accounts payable	\$	28	\$	1	\$	29
Accrued liabilities Due to other funds	<u></u>	1,322		999		2,321
TOTAL LIABILITIES	www.commission.com/scin/co/color	1,350		1,000		2,350
FUND BALANCES:						
Reserved for school service activities		-	***************************************		***************************************	Apis.
TOTAL LIABILITIES AND FUND BALANCES	\$	1,350_	\$	1,000_	\$	2,350

# Non-Major Special Revenue Funds

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balance

	School Lunch Fund	Athletic Fund	Total	
REVENUES:			***************************************	
Athletic activities School lunch activities State aid Federal sources	\$ - 3,279 1,974 21,763	\$ 4,081	\$ 4,081 3,279 1,974 21,763	
TOTAL REVENUES	27,016	4,081	31,097	
EXPENDITURES:				
School lunch activities Athletic activities Other Capital Outlay	34,705 - 248 	14,714	34,705 14,714 248	
TOTAL EXPENDITURES	34,953	14,714_	49,667	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(7,937)	(10,633)	(18,570)	
OTHER FINANCING SOURCES (USES):				
Operating transfers in	7,937	10,633	18,570	
TOTAL OTHER FINANCING SOURCES (USES)	7,937	10,633	18,570	
NET CHANGE IN FUND BALANCE	-	-	~	
Fund Balance, July 1		-		
FUND BALANCE, JUNE 30	\$ -	\$ -	<u>\$</u>	

## School Lunch Fund

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

DEVENUES.	Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES:						
School lunch activities	\$	3,500	\$	3,279	\$	(221)
State aid		1,974		1,974		-
Federal sources		25,500		21,763		(3,737)
TOTAL REVENUES		30,974		27,016		(3,958)
EXPENDITURES:						
School lunch activities:						
Salaries		12,866		11,337		1,529
Employee benefits		4,620		3,777		843
Purchased services		800		733		67
Supplies and materials Capital Outlay		21,550		18,858		2,692
Other		250		248		2
TOTAL EXPENDITURES		40,086		34,953		5,133
EXCESS REVENUES OVER (UNDER) EXPENDITURES		(9,112)		(7,937)		1,175
OTHER FINANCING SOURCES (USES):						
Transfer from general fund		9,112		7,937		(1,175)
TOTAL OTHER FINANCING SOURCES (USES):		9,112		7,937		(1,175)
NET CHANGE IN FUND BALANCE		-		-		-
Fund Balance, July 1		-		-		-
FUND BALANCE, JUNE 30	_\$	-	\$	-	\$	-

## **Athletic Fund**

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

DEVENUE O	Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES:						
Athletic activities	\$	3,555	\$	4,081		526
TOTAL REVENUES		3,555		4,081	-	526
EXPENDITURES:						
Business activities: Purchased services		800		778		22
Transportation activities:		000		7.0		•
Salaries		2,500		1,741		759
Employee benefits		911		545		366
Purchased services		1,000		1,000		-
Supplies and materials		450		367		83
Other expenses				-		-
Athletic activities:						
Salaries		1,500		1,410		90
Employee benefits		641		398		243
Purchased services		8,335		6,685		1,650
Supplies and materials		2,150		1,495		655
Other expenses		150		295		(145)
TOTAL EXPENDITURES		18,437		14,714	***************************************	3,723
EXCESS REVENUES OVER (UNDER) EXPENDITURES		(14,882)		(10,633)		4,249
OTHER FINANCING SOURCES (USES):						
Transfers from general fund		14,882		10,633		(4,249)
TOTAL OTHER FINANCING SOURCES (USES)		14,882	<b></b>	10,633	-	(4,249)
NET CHANGE IN FUND BALANCE		-		-		-
Fund Balance, July 1		***				-
FUND BALANCE, JUNE 30	\$	-	\$	-	\$	-

# **Capital Projects Fund**

# **Balance Sheet**

# June 30, 2007

Assets:  Cash and cash equivalents  Due from Other Funds	\$ 438
TOTAL ASSETS	\$ 438
Liabilities: Accounts payable Due to other funds	\$ -
TOTAL LIABILITIES	 -
Fund Equity: Fund Balance: Reserved for capital outlay	 438
TOTAL LIABILITIES AND FUND EQUITY	\$ 438

# **Capital Projects Fund**

# Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

	Budget		Actual		Variance Favorable (Unfavorable)	
REVENUES: Interest Sale of Fixed Assets Other revenues	\$	-	\$	**	\$	-
TOTAL REVENUES		*		_	·····	*
EXPENDITURES: Repairs Capital outlay		1,208		770		438
TOTAL EXPENDITURES		1,208		770		438
EXCESS REVENUES OVER (UNDER) EXPENDITURES		(1,208)		(770)	***************************************	438
Other Financing Sources (Uses): General Fund TOTAL OTHER FINANCING SOURCES		<u>.</u>	***************************************			-
Operating Transfers Out:  Lunch Fund  TOTAL OTHER FINANCING USES				-		*
TOTAL OTHER FINANCING SOURCES (USES)		-		<u> </u>		***
FUND BALANCE, JULY 1		1,208		1,208	·	*
FUND BALANCE, JUNE 30	\$	_	\$	438	\$	(438)

**COMPLIANCE SECTION** 

CERTIFIED PUBLIC ACCOUNTANTS

IRON MOL KI

IRON MOUNTAIN KINROSS MARQUETTE

MICHIGAN ESCANABA

WISCONSIN GREEN BAY MILWAUKEE

PARTNERS

ROBERT J. DOWNS, CPA, CVA

DANIEL E. BIANCHI, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education Burt Township School District #2 PO Box 338 Grand Marais, MI 49839

JOHN W. BLEMBERG, CPA

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Burt Township School District # 2 as of and for the year ended June 30, 2007, and have issued our report thereon dated October 15, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Burt Township School District #2's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Burt Township School District #2's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Burt Township School District #2's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Burt Township School District #2's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Burt Township School District #2's financial statements that is more than inconsequential will not be prevented or detected by Burt Township School District #2's internal control. We consider the deficiencies described in the accompanying report to management to be significant deficiencies in internal control over financial reporting as items 07-01 and 07-02.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Burt Township School District # 2's internal control.

FAX: (906) 225-1714

To the Board of Education
Burt Township School District #2

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Burt Township School District #2's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, Board of Education, and federal awarding agencies and pass-through entitles and is not intended to be and should not be used by anyone other than these specified parties.

Anderson, Tackman 4 Company, PLC Certified Public Accountants

October 15, 2007

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS \_\_\_\_\_

JOHN W. BLEMBERG, CPA

ROBERT J. DOWNS, CPA, CVA

DANIEL E. BIANCHI, CPA

ESCANABA IRON MOUNTAIN KINROSS MARQUETTE

> WISCONSIN GREEN BAY MILWAUKEE

MICHIGAN

#### **Burt Township School District #2**

Report to Management Letter For the Year Ended June 30, 2007

Board of Education
Burt Township School District #2
P.O. Box 338
Grand Marais, MI 49839

In planning and performing our audit of the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Burt Township School District #2 as of and for the year ended June 30, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered Burt Township School District #2's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Burt Township School District #2's internal control. Accordingly, we do not express an opinion on the effectiveness of Burt Township School District #2's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, we identified the following deficiencies in internal control that we consider to be significant deficiencies.

#### 07-01 - SEGREGATION OF DUTIES

**Condition/Criteria:** The accounting staff of Burt Township School District #2 is made up of one individual, which does not allow for segregation of duties.

**Effect:** Because of the limited staff, there is an increased chance that misstatements in financial statements would not be prevented or detected on a timely basis.

**Cause of Condition:** The size of the organization's accounting staff precludes certain internal design controls that would be preferred if the office staffs were large enough to provide optimum segregation of duties.

**Recommendation:** Smaller organizations, due to limited resources, are generally more sensitive to the cost of implementing these design controls and often have compensating controls to partially mitigate this deficiency.

Board of Education
Burt Township School District #2

#### Management Response - Corrective Action Plan:

- Contact Person(s) Responsible for Correction:
  - Penny Barney, Co-Superintendent
- Corrective Action Planned:
  - o The Board of Education closely monitors all payments and reviews the financial statements on a monthly basis.
- Anticipated Completion Date:
  - o June 30, 2008

#### 07-02 - FINANCIAL REPORTING CYCLE

**Condition/Criteria:** The monthly and year end financial reporting package as presented to the Board of Education is not fully compliant with the generally accepted accounting principles of reporting.

**Effect:** Although the package contains a very informative summation of the various Funds revenues and expenditures on both an actual and budget basis, it lacks the funds respective balance sheets which are necessary to determine the Funds financial position.

Cause of Condition: Failure to include the balance sheets in the financial reporting package as presented to the Board of Education.

**Recommendation:** Burt Township School District #2 should expand the financial reporting package as presented to the Board of Education to include the balance sheets to conform to current reporting standards. We also suggest any significant monthly and year end cut-off adjusting entries be incorporated into the financial statements in order to present a clearer picture of the various funds of the District. The Board of Education should document this review of the financial affairs in the minutes of the meeting as well as other financial events.

#### Management Response - Corrective Action Plan:

- Contact Person(s) Responsible for Correction:
  - Penny Barney, Co-Superintendent
- Corrective Action Planned:
  - o The balance sheets will be included as part of the financial reporting package as presented to the Board of Education and the Board of Education will document this review of the financial affairs in the minutes of the meeting as well as other financial events.
- Anticipated Completion Date:

Anderson, Tackman & Company, PLC

o June 30, 2008

This communication is intended solely for the information and use of the management, audit committee, Burt Township School District #2 Board of Education, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate and would like to thank Burt Township School District #2's staff for the cooperation and courtesy extended to us during our audit. We would be pleased to discuss any comments or answer any questions regarding our audit with you at your convenience.

Certified Public Accountants

October 15, 2007

**CERTIFIED PUBLIC ACCOUNTANTS** 

PARTNERS \_\_\_\_\_

JOHN W. BLEMBERG, CPA

ROBERT J. DOWNS, CPA, CVA

DANIEL E. BIANCHI, CPA

ESCANABA IRON MOUNTAIN KINROSS MARQUETTE

WISCONSIN GREEN BAY MILWAUKEE

MICHIGAN

October 15, 2007

To the Board of Education Burt Township School District #2 Grand Marais, MI 49839

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Burt Township School District #2 for the year ended June 30, 2007, and have issued our report thereon dated October 15, 2007. Professional standards require that we provide you with the following information related to our audit.

# Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated April 25, 2007, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Burt Township School District #2. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of Burt Township School District #2's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

### Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Burt Township School District #2 are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2006-2007. We noted no transactions entered into by Burt Township School District #2 during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. These estimates are relatively insignificant in relation to the financial statements taken as a whole.

#### Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the Burt Township School District #2's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Burt Township School District #2, either individually or in the aggregate, indicate matters that could have a significant effect on the Burt Township School District #2's financial reporting process.

FAX: (906) 225-1714

To the Board of Education Burt Township School District #2 Grand Marais, MI 49839

#### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Burt Township School District #2's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit. This information is intended solely for the use of the Board Education and management of the Burt Township School District #2 and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Anderson, Tackman & Company, PLC

Certified Public Accountants